

Как пользоваться Системой записи на интервью.

Пожалуйста, не регистрируйте более одного интервью на человека, так как система автоматически удаляет одинаковые записи со всех чисел. В один слот можно записать только одного человека. Если внесено несколько имен, остается только первое имя, остальные автоматически удаляются.

1. Щелкните мышью на кнопку "**Schedule Appointment**", чтобы выбрать дату и время интервью.

The screenshot shows the 'NIV Appointment System - Instructions' page. It includes sections for 'What you need' (Internet browser requirements, barcode number, printer) and 'How to use the NIV Appointment System' (7 steps). At the bottom, there are three buttons: 'Electronic Visa Application Forms', 'Schedule Appointment' (highlighted with a red arrow), and 'Change/Cancel Appointment'.

3. Выберите свободный удобный для Вас день. Щелкните по нему мышью.

The screenshot shows the 'NIV Appointment System - Select Appointment Date' page. It features a calendar for June 2007. A red arrow points to the date '15' (Friday, June 15th), which is marked as 'Available'. A legend at the bottom indicates that blue squares represent 'Appointment Date Available' and grey squares represent 'Appointment Date Fully Booked'.

2. Введите 10-значный бар-код, указанный на 3-ей странице Вашей анкеты DS-156 и нажмите "**Submit**".

The screenshot shows the 'NIV Appointment System - Enter Barcode Number' page. It prompts the user to enter the barcode number from their DS-156 form. There is a text input field for the 'Barcode Number' and a 'Submit' button. A red arrow points to the input field.

4. Отметьте удобное время, введите латинскими буквами Фамилию, Имя, номер паспорта, Адрес Электронной почты (**обязательно**), Контактный телефон.

The screenshot shows the 'NIV Appointment System - Complete Appointment Details' page. It contains several input fields for appointment details. Red callout boxes with labels point to specific fields: 'Время' (Time) points to the 'Available Appointment Time' radio buttons; 'Фамилия' (Surname) points to the 'Surname' field; 'Имя' (Given Name) points to the 'Given Name' field; '№ паспорта' (Passport Number) points to the 'Passport Number' field; 'Адрес электронной почты' (Email Address) points to the 'Email Address' field; and '№ телефона' (Telephone Number) points to the 'Telephone Number' field.

5. Убедитесь, что вся информация, которую Вы ввели верна. Нажмите кнопку "**Submit**".
6. Распечатайте подтверждение в двух экземплярах и принесите его с собой на интервью.

Чтобы перенести интервью:

1. Щелкните мышью на кнопку "**Change/Cancel Appointment**".

Address: <https://visaforms.state.gov/default.asp?postcode=ATA&apcode=3>

Almaty (ATA)
www.usembassy.kz

NIV Appointment System - Instructions

What you need:

- Your Internet browser must support 128-bit encryption.
- If you are using Internet Explorer (Windows), the minimum version that will work with this site is version 5.0, with service pack 2.
- If you are using Netscape, the minimum version that will work with this site is version 6.2.
- The barcode number from your printed [electronic visa application form](#), if applicable.
- A printer to print your appointment confirmation.

How to use the NIV Appointment System:

- Complete and print an [electronic visa application form](#).
- Click on the "Schedule Appointment" button below to select an available date and time for an appointment.
- Enter the 10-digit barcode number from the last page of your printed electronic visa application form into the Barcode Number field, and then click "Submit".
- Select an available appointment date from the calendar.
- Select a preferred time for your appointment, and then enter your Surname, Given Name, Telephone Number, Email Address, and Identification Code.
- Verify that all the information entered is correct, and then click "Submit".
- Print the appointment confirmation page and bring it with you to your appointment.

Note: If you need to cancel or change an appointment at any time, return to this web site and click on the "Change/Cancel Appointment" button.

- To complete and print an electronic visa application form, please click here. [Electronic Visa Application Forms](#)
- To schedule an appointment, please click here. [Schedule Appointment](#)
- To change or cancel an existing appointment, please click here. [Change/Cancel Appointment](#)

2. Введите Фамилию, Имя, номер подтверждения и нажмите кнопку "**Submit**".

Address: https://visaforms.state.gov/make_change_main.asp

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NIV Appointment System - Change/Cancel Appointment

Enter the Surname, Given Name, and Confirmation ID for the appointment to be changed or cancelled. Please refer to the information on your Appointment Confirmation in the fields below exactly as it appears on your Appointment Confirmation.

Appointment Details

Surname

Given Name

Confirmation ID

Фамилия
Имя
№ подтверждения

3. Выберите свободный удобный для Вас день. Щелкните по нему мышью.

NIV Appointment System - Microsoft Internet Explorer provided by Department of State (XP-1.5)

File Edit View Favorites Tools Help

Address: https://visaforms.state.gov/make_nocalendar.asp?Date=6/15/2007

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NIV Appointment System - Select Appointment Date

Please select an available appointment date from the calendar.

<< Previous Month June 2007 Next Month >>


Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15 Available	16
17	18 Available	19	20 Available	21	22 Available	23
24	25 Available	26	27 Available	28	29 Available	30


☐ Appointment Date Fully Booked ☐ Appointment Date Not Available
☐ Appointment Date Available

4. Выберите удобное для Вас время. Убедитесь, что вся информация, которую Вы ввели верна. Нажмите кнопку **"Submit"**.

Address https://evisaforms.state.gov/make_time_main.asp?mYear=2007&mMonth=8&mDay=29

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NIV Appointment System - Complete Appointment Details

(* = required) Please complete the application form below:

APPOINTMENT DETAILS	
Date of Appointment:	Wednesday, August 29, 2007
Available Appointment Time (s) * (Please select one)	<input checked="" type="radio"/> 8:00:00 AM <input type="radio"/> 8:30:00 AM <input type="radio"/> 9:00:00 AM
Surname *	Test
Given Name *	Test
Passport Number *	N0000001
Email Address	
Telephone Number *	2504900
<input type="button" value="Submit"/> <input type="button" value="Reset"/> <input type="button" value="Back"/>	

5. Распечатайте подтверждение и принесите его с собой на интервью.

Address https://evisaforms.state.gov/make_submit.asp

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NIV Appointment System - Appointment Confirmation

PLEASE PRINT THIS PAGE FOR YOUR RECORD

Confirmation ID: Doy97sbFfw

Appointment Date: Wednesday, August 29, 2007

Appointment Time: 8:00:00 AM

Surname: Test

Given Name: Test

Passport Number: N0000001

Telephone Number: 2504900

Email Address:

Чтобы отменить интервью:

1. Щелкните мышью на кнопку **"Change/Cancel Appointment"**.

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NIV Appointment System - Instructions

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- A printer to print your appointment confirmation.

How to use the NIV Appointment System:

1. Complete and print an [electronic visa application form](#).
2. Click on the "Schedule Appointment" button below to select an available date and time for an appointment.
3. Enter the 10-digit barcode number from the last page of your printed electronic visa application form into the Barcode Number field, and then click "Submit".
4. Select an available appointment date from the calendar.
5. Select a preferred time for your appointment, and then enter your Surname, Given Name, Telephone Number, Email Address, and Identification Code.
6. Verify that all the information entered is correct, and then click "Submit".
7. Print the appointment confirmation page and bring it with you to your appointment.

Note: If you need to cancel or change an appointment at any time, return to this web site and click on the "Change/Cancel Appointment" button.

• To complete and print an electronic visa application form, please click here. [Electronic Visa Application Forms](#)

• To schedule an appointment, please click here. [Schedule Appointment](#)

• To change or cancel an existing appointment, please click here. [Change/Cancel Appointment](#)

2. Введите Фамилию, Имя, номер подтверждения и нажмите кнопку **"Submit"**.

Address: https://evisaforms.state.gov/make_change_main.asp

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NIV Appointment System - Change/Cancel Appointment

Enter the Surname, Given Name, and Confirmation ID for the appointment to be changed or cancelled. Please refer to the information on your Appointment Confirmation as in the fields below exactly as it appears on your Appointment Confirmation.

Appointment Details

Surname **Фамилия**

Given Name **Имя**

Confirmation ID **№ подтверждения**

3. Чтобы отменить интервью, нажмите кнопку **«Cancel Appointment»**

Address: https://evisaforms.state.gov/make_change_detail.asp

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NIV Appointment System - Change/Cancel Appointment

Appointment Details

Appointment Date:	Friday, August 31, 2007
Appointment Time:	8:00:00 AM
Surname, Given Name:	Test, Test
Passport Number:	N0000001

4. Чтобы подтвердить, что Вы хотите отменить интервью, нажмите «**YES**»

Address https://evisaforms.state.gov/make_change_cancel.asp

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NIV Appointment System - Change/Cancel Appointment

Appointment Details	
Appointment Date:	Wednesday, August 29, 2007
Appointment Time:	8:00:00 AM
Surname, Given Name:	Test, Test
Passport Number:	N0000001

Are you sure you want to cancel this appointment?

☒ YES ☐ NO